

**EMERGENCY MEETING FOR  
Academy Adventures Midtown  
School Governing Board  
Meeting Minutes**

3025 N. Winstel Blvd., Tucson, AZ 85716

December 12, 2019 – 9:30 AM

**1. Call to Order, Role Call**

The meeting was called to order at 9:31 PM by Jack Penczar  
Members Present: John T. Penczar (telephonically), Cathy Rex, Carol Towner (Telephonically)  
Member Absent: Nikki Pitman

**2. Approval of closing Academy Adventures Midtown school due to excessive absences for illness that is affecting the health and safety of students and staff.**

*Over the past week, there has been an average of  $\frac{3}{4}$  of the student body is absent due to illnesses. This morning  $\frac{1}{3}$  of the teacher population was also out due to illness. Administration requested that the school close on Friday, December 13, 2019, and the school be cleaned and sanitized to prevent further illnesses.*

***Motion Mr. Jack Penczar/second by Mrs. Carol Towner - The Board unanimously voted to approve the closure of Academy Adventures Midtown on December 13, 2019, to allow for the building to be cleaned and sanitized.***

*Nay Votes – 0; Yay Votes: Carol Towner, Jack Penczar & Cathy Rex*

**3. Discussion and Approval that Academy Adventures Midtown has sufficient instructional hours for each grade level according to A.R.S. §15-901(A)(2) and does not need to reschedule the school day.**

*Friday, December 13, 2019, was scheduled to be an early release day. Instructional hours for that day was scheduled to be 3.33 hours. Total instructional hours for all grade levels is currently 951.66 with 180 days on the calendar.*

*The closure of the school on December 13, 2019, will result in the calendar being 179 day instructional days with a total of 948.33 hours of instructional time for all grade levels. The required instructional hours for the school year are as follows:*

*Kindergarten = 365 Instructional Hours  
1<sup>st</sup> Grade – 3<sup>rd</sup> Grade = 712 Instructional Hours  
4<sup>th</sup> Grade – 5<sup>th</sup> Grade = 890 Instructional hours*

*Instructional hour requirements are met for all grade levels with the closure.*

***Motion Mr. Jack Penczar/second by Mrs. Carol Towner - The Board unanimously voted to approve and agreed that the school meets the instructional hours required without having to make up closure.***

*Nay Votes – 0; Yay Votes: Carol Towner, Jack Penczar & Cathy Rex*

**4. Adjournment**

***Motion by Mr. Jack Penczar/second by Mrs. Carol Towner - The Board unanimously voted to adjourn at 9:45 AM.***

*Nay Votes – 0; Yay Votes: Carol Towner, Jack Penczar & Cathy Rex*