

# Academy Adventures Midtown School Governing Board Meeting Minutes

3025 N. Winstel Blvd., Tucson, AZ 85716

September 4, 2019 – 1:30 PM

## 1. Call to Order, Role Call

The meeting was called to order at 1:33 PM by Cathy Rex  
Members Present: John T. Penczar, Cathy Rex, Carol Towner (Telephonically)  
Member Absent: Nikki Pitman  
Public: Angela Towner, Patricia Campbell, Earl Doran, David DeConcini & Gary Best

## 2. Approval of Meeting Minutes from August 1, 2019

***Motion by Ms. Cathy Rex/second by Mr. Jack Penczar - The Board unanimously voted to approve the minutes.***

*Nay Votes – 0; Yay Votes: Carol Towner, Jack Penczar & Cathy Rex*

## 3. Report on Parent Breakfast and Meeting

The Title I/Title IV-A Parent Breakfast on August 23<sup>rd</sup> was a great success! The parents loved it and we had about 19 families (a little more than half of the families) and about 30 adults. Mr. Jack cooked about 7 dozen eggs and a whole lot of hash browns! The students made breads. Ms. Carol Towner and Ms. Cathy Rex from the Board attended and helped serve. It was a great event enjoyed by all.

Immediately following the breakfast we had the first Parent Meeting of the year which was focused on fundraising. Most of the parents stayed for the meeting and gave great feedback and ideas. There was not a lot of commitment for specific duties for the fundraising but great ideas and enthusiasm. However, parents are starting to volunteer for the Bake Sales and bringing in donations. The first bake sale was last week and very successful. We will follow up with another meeting on the 19<sup>th</sup> of September.

A location for the trip has not been determined.

Mr. Jack Penczar wanted to add that he felt the event was very well organized and having the meeting immediately following the breakfast was well done and had a great turnout.

***No Action Needed***

## 4. Upcoming Events

- Parent/Teacher Conferences start next week (Sept. 11-13)
- Annual Coffee and Donuts Performance is on September 19<sup>th</sup> at 9 AM. The 2<sup>nd</sup>/3<sup>rd</sup> grade class will be performing. Another Parent Meeting will follow that event.
- Cookie Dough sales will begin on September 30<sup>th</sup>. This was one of our biggest money makers last year.
- Tamales and Lasagna will be done again this year in December. We will be selling both the tamales and lasagna

## 5. Enrollment and Staffing Update

**Enrollment:** We are currently up since the first day of school. Currently enrollment is 45 students with an FTE of 42. We were around 36.5 FTE at the last meeting. We continue to have students enroll and we have had a few students withdraw due to moving and/or parents feeling their child was getting too much attention for their negative behavior.

Ms. Cathy Rex asked how this is going to impact the budget because the budget was set for 70 students and we are only claiming 42. How are we going to be able to meet expenses. Mr. Jack Penczar explained that the Budget is just a Budget. It does not impact what we are getting paid. We are getting paid by the number of students we submit, not by what is on our budget. The actual school budget that is followed by the LEA is based on the count we turn in, not the 70 students on the budget. Until the 40<sup>th</sup> Day, which is the 26<sup>th</sup> of September, we are paid based on a monthly count. As long as our enrollment remains stable, the LEA budget will be fine.

**Staffing:** There have been a few changes since the last meeting.

- Cheryl Polling the 4<sup>th</sup>/5<sup>th</sup> Grade teacher has left and Mrs. Tricia Campbell is taking over the class.
- Aaron Fox is no longer with us. Due to a death in the family, he has moved back to Missouri.
- Tiffany Vanover has gone from being a full time Parapro to a part time Title IV-A position. She is working with the students every afternoon on making the healthy snacks and discussing nutrition with them.
- Mary Camille McKeever has been hired for Title I as an interventionist. She is a reading specialist and has many years of experience.

***No Action Needed***

## **6. Board Membership Update**

Ms. Nikki Pitman has not been at the last several meetings. She has said she would send in a letter of resignation from the Board, however we have not received it. Mr. Jack Penczar suggested that we send Nikki a letter that she just has to sign and return.

Ms. Cathy Rex suggested we develop a policy that if a Board member misses so many meetings that they are removed from the Board. Mr. Penczar explained that is not acceptable procedures for the Charter Board. We must have a resignation letter.

***No Action Needed***

## **7. Set up Next Board Meeting**

Next Board Meeting set for October 31, 2019 at 1:30 PM.

## **8. Call for Public Comment**

No public comment.

## **9. Adjournment**

***Motion by Ms. Cathy Rex/second by Mr. Jack Penczar - The Board unanimously voted to adjourn at 1:54 PM.***

*Nay Votes – 0; Yay Votes: Carol Towner, Jack Penczar & Cathy Rex*